

Part-time Contract for Services - Tutors (Level 2 Add-on Module for Cheerleading)

British Gymnastics is the UK governing body for gymnastics. We support, lead and inspire all those involved or interest in gymnastics; from the creation of new programmes and activities at grass roots level in the community, to the development of international gymnasts and the delivery of world-class events.

British Gymnastics has developed a new Level 2 Add-on Module for Cheerleading, which will be available from April 2017. We are looking to engage the services of tutors to deliver this two-day module in Scotland, Northern Ireland and Yorkshire/North/North West of England.

Role title: Cheerleading Tutor

Employment status: Self-employed

Fees: £240 per day

Reporting to: Head of Education

We are seeking tutors with sound knowledge and enthusiasm for coaching cheerleading who are keen to develop their club as a centre for cheerleading education.

Cheerleading courses will be based at clubs with a track record and/or demonstrable interest in developing cheerleading. Tutors will need to be able to use their own gymnasts/cheerleaders as demonstrators on the modules.

The BG cheerleading education centres must meet the British Gymnastics venue approval conditions for education courses.

Tutor training will take place on 25th March 2017 at MK Springers, MK11 3ES.

For more details on the qualifications and experience required, please see the [Role Requirements and Specification](#) section.

We are keen to hear from:

- Existing BG tutors with experience of cheerleading
- Experienced cheerleading coaches
- Coaches with experience of cheerleading, who wish to develop their club remit to include education and training

British Gymnastics will provide you with full training, tutor delivery notes, training materials, course resources and give you access to the Workforce Toolkit in the British Gymnastics Academy. You will be supported throughout the training and during deployment. Any travel and accommodation costs are the responsibility of the tutor.

Expressions of interest should be made in writing, accompanied by a detailed covering letter highlighting relevant skills and experience in cheerleading and a CV, to education@british-gymnastics.org by midday 25th January 2017. If you are successful, you will be invited to attend for interview. Only applicants selected for interview will be contacted.

Closing date: Midday 25th January 2017

Interview dates: England – 31st January 2017
 Scotland - 31st January 2017
 Northern Ireland - 31st January 2017

Please send your covering letter and CV to:

Email: education@british-gymnastics.org

Post: Education Department, British Gymnastics, Ford Hall, Lilleshall National Sports Centre, Nr. Newport, Shropshire TF10 9NB

Tutors (Level 2 Add-on Module for Cheerleading) Role Requirements and Specification

Qualifications

- A UKCC Level 2 Gymnastics Certificate in Acrobatic, Aerobic, General, Men's Artistic, TeamGym, Tumbling or Women's Artistic (Essential)
- British Gymnastics Gold member (Essential)
- A British Gymnastics recognised Safeguarding and Protecting Children and Vulnerable Adults certificate (Essential)
- Appropriate teaching or tutoring qualification (e.g. Level 3 Award in Delivering Learning, or equivalent) (Desirable)

Knowledge and Experience

- Experience of coaching cheerleading to a variety of age groups within the past 3 years (Essential)
- Experience of coaching cheerleading stunts (Essential)
- Knowledge of the hazards and risks associated with delivering activity in a gymnastics environment (Essential)
- Knowledge of equality and diversity and how to incorporate equal opportunity into course delivery (Desirable)
- Experience of working with adults (over 16 years) (Essential)

Skills and Competencies

- Be able to communicate with a diverse audience (Essential)
- Be able to organise and deliver a training programme (Essential)
- Can establish and maintain a good working relationship with learners, workforce colleagues and BG staff (Essential)
- Can follow instructions and procedures (Essential)
- Technologically literate (Essential)

Attributes

- Values continual professional development (Essential)
- Growth mind-set and willingness to engage in self-reflection (Essential)
- Can concentrate for long periods of time whilst being the focal point of attention (Essential)
- Flexible and able to adapt to the pace of change in coach education (Essential)

Other

- Enhanced DBS (Essential)
- Ability and willingness to travel (Essential)
- Commitment to the training programme (Essential)
- Availability to deliver courses once trained (Essential)

Registered Office
Ford Hall, Lilleshall National Sports Centre,
Newport, Shropshire TF10 9NB

T. 0345 1297129 F. 0845 1249089
E. information@british-gymnastics.org
W. british-gymnastics.org

British Gymnastics is the trading name of The British Amateur Gymnastics Association
Gymnastics Enterprises Limited, Registration No 2946569, VAT Registration No 594059508
Company limited by Guarantee Registration No 1630001
Place of Registration England, VAT Registration No 100166672

Scope of Services

Level 2 Add-on Module for Cheerleading tutors will prepare, deliver and assess British Gymnastics education programmes to the agreed standard, utilising the guidance and supporting resources provided by British Gymnastics.

Fees

£240 per day

General Activity Services

Provide learners with an experience that promotes a positive professional image of British Gymnastics
Fulfil British Gymnastics administration requirements and procedures to include:

- accurately completing all relevant paperwork
- communicating with the course organiser
- meeting deadlines
- maintaining confidentiality

Promote and observe the relevant policies and procedures

Co-operate on health and safety matters; taking reasonable care of own and other's health and safety; and report all health and safety concerns to an appropriate person

Actively promote the concepts of equality in gymnastics

Maintain a Workforce Licence*

Have access to a facility which meets the BG venue approval conditions for education courses

Have the approval of the club/facility to host BG Cheerleading Add-on Module courses

Maintain an up to date knowledge to include:

- attending, and contributing to, training and standardisation events, workshops and other compulsory updates as required
- identifying own learning and development needs
- maintaining own personal development records
- undertaking appropriate training and development opportunities to professionally develop
- providing accurate and current information to learners for all programmes
- acting on feedback from BG quality assurance process

Tutor Services

Plan the programme of learning, to include:

- using the British Gymnastics learning programme and resources
- adapting the programme to meet the needs of the learners

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- scheduling time for learner guidance and support

Deliver the programme of learning to an appropriate standard, to include:

- ensuring all aspects of the British Gymnastics learning programme including specified aims and learning outcomes are covered through the programme
- using a variety of teaching methods to accommodate different learning needs, abilities and experience
- making arrangements for specific learner guidance and support
- monitoring learners progress throughout the programme and providing feedback to assist learner development
- ensuring access to appropriate support materials and resources
- checking availability of physical resources
- actively involve learners in the learning process

Maintain accurate records, to include:

- learner attendance registers
- records of reasonable adjustments

Evaluate the learning programme, to include:

- gathering feedback from learners
- reviewing own practice
- identifying action points to improve future delivery

*the Workforce Licence comes into effect in January 2017

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