



Request for additional assistance form

To apply for additional assistance, you must print this form out and fill in all sections. Either send by post, or scan and send electronically to the relevant Course or Assessment organiser as early as possible, and a minimum of four weeks before your course/assessment. The organiser will assess your request and inform you within 2 weeks if your request has been approved or denied.

If your request is accepted, you should print off the confirmation sent by the organiser and ensure your assisting coach brings photographic ID on the day of the course/assessment. Your tutor/assessor has the right to refuse assistance if they cannot prove their identity.

If your request is denied, you will be able to re-book within our Terms and Conditions, depending on when your form was submitted. A form submitted within four weeks could result in a cost being incurred.

Section 1

Coach applying for assistance

Coach's full name:

BG Membership Number:

Course/Assessment (incl. Level & discipline):

Date of course/assessment:

Venue:

Course or Assessment organiser:

Reason for requesting additional assistance:

Assisting coach details

Assisting coach's full name:

BG Membership Number (if applicable):

Highest gymnastics qualification (in the discipline relevant to the above assessment):

Section 2

Suitability of assisting coach

Reason why you (the coach applying for assistance) believe the coach identified as the 'assisting coach' will be suitable to assist you:

Assisting coaches should be clear they are under the instruction of the coach applying for the additional assistance and should only assist in supporting. They should not provide feedback, working independently with gymnasts during the course/assessment and should not be present in the assessment feedback and outcome discussion. If you agree to these terms, please continue to Section 3.

Section 3

Applying Coach

Print name:

Signature:

Date:

Assisting Coach

Print name:

Signature:

Date: