



**REGISTRATION & VOTING FOR THE 2021 ANNUAL GENERAL MEETING (2021 AGM)  
Wednesday 14<sup>th</sup> April 2021 (to be conducted virtually)**

**Registration**

- To register your attendance for the AGM please email [northernireland@british-gymnastics.org](mailto:northernireland@british-gymnastics.org) with your name and British Gymnastics membership number. Only current gold members (including Coach or National/ Brevet Judge, Joint or Life Members) are entitled to attend and/or vote.
- Members wishing to attend the AGM must be registered via this process by **5pm on Wednesday 7<sup>th</sup> April 2021**. There will be no ability to register for the AGM after this date.
- A reminder email will be sent to all registered participants by 7pm on Monday 12<sup>th</sup> April.
- An email containing joining instructions for the AGM will be sent to all registered participants by **5pm on Wednesday 14<sup>th</sup> April**. Please note that access is restricted for your personal use only and cannot be forwarded to another person.
- As you are aware sometimes these emails could go to your junk or spam folders. We ask that you please check these folders if you have not received your reminder or joining instructions by the times specified above. Please move your email from your junk/spam folder to your inbox prior to accessing the link.

**Voting**

- A list of nominations received will be emailed to all eligible voters by 5pm Wednesday 7<sup>th</sup> April.
- Please submit your vote by returning the Postal Voting Form to [northernireland@british-gymnastics.org](mailto:northernireland@british-gymnastics.org).
- Deadline for the return of Postal Voting Forms is no later than 48 hours prior to the start of the AGM; **7pm Monday 12<sup>th</sup> April 2021**.
- Please note that it will not be possible to submit your vote at the 2021 AGM or after 7pm Monday 12<sup>th</sup> April 2021. Any votes received after this time will not be counted. Please also note that there is no facility for withdrawing your vote once it has been submitted.

**Questions**

- Please note that it will not be possible to ask questions during the AGM. Members may instead submit questions relating to the business of the AGM in advance, and we invite you to email your questions to [northernireland@british-gymnastics.org](mailto:northernireland@british-gymnastics.org) by **7pm Monday 12<sup>th</sup> April 2021**.
- All questions received by this time, together with the answers provided by the Association, will be circulated to all registered attendees of the 2021 AGM by 15pm Tuesday 13<sup>th</sup> April.

**Timetable highlighting key dates/times for all Members**

Date	Closing Time	Action
Monday 22 <sup>nd</sup> March	7pm	Deadline for nominations to Management Committee and Technical Committee roles and for any business relating to the AGM to be raised
Wednesday 7 <sup>th</sup> April	5pm	Agenda, Management Committee and Technical Committee Reports and nominations received to be sent to eligible voting members
Wednesday 7 <sup>th</sup> April	7pm	Registration closes for the 2021 AGM
Monday 12 <sup>th</sup> April	7pm	Closing time for submission of votes and any questions relating to agenda items
Tuesday 13 <sup>th</sup> April	5pm	Questions and answers to be circulated to all registered attendees of the AGM
Wednesday 14 <sup>th</sup> April	5pm	Joining instructions for the AGM to be sent to all registered members
Wednesday 14 <sup>th</sup> April	7pm	AGM to commence promptly