**2018/19 BG Apprenticeship Programme - Club application**

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| Registered Club name |  | | |
| British Gymnastics membership number |  | | |
| Contact Name |  | Position (e.g. manager) |  |
| Contact Email |  | Contact telephone: |  |
| Club Address |  | | |
| Number of hours per week your apprentice will be employed for (eg.30) |  | Apprentice annual holiday entitlement (e.g. 28 days + Bank Holidays) |  |
| Tell us about your club. This includes the opening hours, facility use (dedicated, satellites or school) and how you engage your current staff (e.g. volunteers or paid).  Max 200 words | | | |
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| Please tell us why you wish to be a part of the British Gymnastics Apprenticeship Programme Scheme.  Max 200 words | | | |
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| What could your club currently offer an apprentice? This could include knowledge, skills, opportunities, a mentor (please name them) and office space | | | |
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| What does your club hope to achieve by employing an apprentice? | | | |
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| Any additional information | | | |
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**Apprentice application**

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| Applicant name |  | | |
| British Gymnastics membership number |  | | |
| Date of birth |  | National Insurance Number |  |
| Address |  | | |
| Have you applied for any other college courses/Apprenticeships? Please provide details |  | | |
| Apprenticeship qualification you wish to study |  | | |
| Do you consider yourself to be disabled under the definition provided in the Equality Act 2010?  If yes, please indicate impairment and provide details of any individual needs/requirements that you’d like us to be aware of to support you |  | | |
| Do you have the ability to travel within the UK? |  | | |
| What gymnastics coaching qualification do you currently hold? |  | | |
| Confirmation of the right to work in the UK will be required by your employer. Please confirm you can provide evidence of this. |  | | |
| Education history (including establishment, subjects, qualifications & grades). |  | | |
| What are your predicted/actual grades in maths & English? |  | | |
| What is your current involvement in gymnastics? | | | |
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| Why do you want to be part of the British Gymnastics Apprenticeship Programme?  Max 200 words | | | |
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| What are you hoping to achieve by undertaking this apprenticeship? | | | |
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| Please provide details of a personal referee who can provide a character reference. Please note this cannot be a family member | | | |
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| Any additional information to support your application | | | |
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**Data Protection**

Bridgwater and Taunton College is joint controller for the purpose of selecting individuals for the British Gymnastics Apprenticeship Programme and will provide the educational element for successful applicants. British Gymnastics will be responsible for providing the events and bespoke NGB Training element of the programme.

The information provided on the form will be used to assess your suitability for the programme. Our legal basis for collecting this information is take steps to enter into a contract with you. We ask you to provide information about any health conditions or disabilities because it is necessary to comply with legal obligations, specifically in relation to exercising your rights under the Equality Act 2010.

If your application is successful your information will be retained for 1 year after completion of the Apprenticeship Programme. Any unsuccessful applicant information will be deleted 6 months after the decision date

The equality monitoring form is not mandatory and it will not affect your application if you choose not to complete it. The information will only be used for statistical purposes to monitor the diversity of applicants and will only be retained in an anonymous format.

If selected to attend the Sign-Up Day, we will need to collect further information on any relevant dietary requirements.

For more information on British Gymnastics Privacy policy and your individual rights, please visit: <https://www.british-gymnastics.org/privacy-policy>

For further information on Bridgwater and Taunton College’s privacy policy, please visit: <http://www.bridgwater.ac.uk/college-information.php?category=89&page=198>