Minutes of a Meeting of the London Trampolining Committee held at Harlington Sports Centre, Pinkwell Lane, Harlington, Middlesex, on Wednesday, 20 April, 2016 at 7.30pm,

Present:
John Wotherspoon (JW), Andrew Freeman (AF), Andrew Wood (AW), Linda Lawrie (LL), Sabrina Dunn (SD), Bal Dowrich (BD), and Christine Geary (CG).

1. Apologies for absence: None.

2. Minutes of Meetings:
(a) Minutes of the Meeting held on Wednesday, 10 February 2016, were confirmed and signed as a true record.
(b) Minutes of the Meeting held on Wednesday, 10 February, 2016, for the LG website were confirmed as a true record, after some minor alterations.

3. Matters arising on the Minutes:
3.1 3.2 The collection of trophies is in hand.
3.2 3.3 JW is continuing to pursue with LG the difficulties with the use of Gymnet.
3.3 4.2 JW will circulate a proposed organisation chart to the committee prior to the Technical Assembly.
3.4 4.3 JW has advised London Gymnastics of the London Trampoline Committee's non attendance of the proposed joint technical committees day.
3.5 4.4 The list of Club Welfare Officers has yet to be completed. JW undertook to obtain a job description for a Club Welfare Officer.
3.6 4.6 (i) Costs reviewed.
3.7 4.6 (iii) A policy was produced for agreement by the committee.
3.8 4.6 (iv) Invoice was paid.
3.9 4.7 JW has still to purchase.
3.10 4.8 List of invitees completed and minutes circulated.

4. Officer Reports
(a) Chair: JW advised that London Gymnastics have revised their competition rules for all disciplines. There was some discussion regarding these and the merits or otherwise of changing mid season. JW will circulate the document to the committee members.

(b) Competitions: BD circulated a report prior to the meeting:

NDP Regional Team Qualifier Saturday 5th March 2016
After qualifying, 55 TRI & 20 DMT gymnasts from 5 London clubs participated in this event. Event was hosted by Kingston Trampoline Academy. Due to heavy traffic we, the organisers managed to get to the...
venue just in time for the 12pm start. The competition did start on time and ran to timetable. Andrew Freeman was our Welfare Officer. The top 4 gymnasts of each group tried on the regional leotard to ascertain their sizes and this has been recorded, though they were told we need BG to validate the qualifiers first. It has been communicated to clubs that while we have awarded medals for a zero score in 1 of the 2 routines this has been a regional decision and gymnasts will not qualify for medals at National levels. I would like to thank KTA for hosting 2 of our Regional Trampoline competitions this season.

**London Region Trampoline 3  Sunday 6th March 2016**

220 gymnasts from 12 London clubs entered this event where we welcomed Phoenix Flyers and Sobell Trampoline Club to their first London Trampoline competition. John Wotherspoon was our Welfare Officer. Hendon Trampoline Club requested a late entry on the day, we were able to validate the gymnast’s membership and accept his late entry. The handbook was updated and an additional note was sent out with the results requesting that all Official nominations are sent directly to Linda Lawrie to complete a competition entry. Competition ran to timetable and was a successful day attended by all.

**London Region Trampoline 4  Sunday 10th April 2016**

200 gymnasts from 13 London clubs entered our final qualification event to the London Trampoline Championships. Official nominations were sent directly to Linda at time of closing competition while the gymnasts were entered using GymNET. John Wotherspoon stood in as our Welfare Officer. Clubs will be asked to nominate their Welfare officer with their entry. DE Photography attended our event and confirmed that they will be attending the championships as well as sponsoring the event.

We displayed merchandise for the Championships and had sent out information regarding sponsorship. There were several enquiries from clubs and spectators during the event. Another successful competition with lots of positive feedback. I was contacted by a parent on March 2nd enquiring about our competitions. The lady’s granddaughter trains at Dover Gymnastics Club and Mrs Glover wanted to buy tickets to bring her along to Harlington for her birthday. They enjoyed the atmosphere as well as the competition. On panel 1 (Under 13 Novice) we had an incident where the recorders had different scores in Tariff and this was not picked up until after presentation. As a result, the placings of silver & bronze had to change. The results were corrected before being sent out to the clubs but the parent of the initial silver medallist did email to express his concern. It was also brought to our attention that not all Novice groups have been capped as per our handbook, the results have been checked and it does not affect medal or qualification placements.

**London Region Trampoline Championships plus London Closed**

A qualifications list has been sent out to the clubs together with details of ordering merchandise directly from our supplier. Andrew Wood will again head up this event and I thank him for his vision and expertise. The events team have met up several times and minutes of these meetings have been shared with the committee.

**Regional Team Finals and NDP Qualification 2016  27th – 29th May 2016 at Birmingham NIA**

Andrew Freeman was asked to lead our Team and head the competition. A request was sent out to all London Trampoline clubs for nominations to join the London Team to the Regional Finals in Birmingham. Only the 5 clubs taking part replied with nominees.
Regions where all 3 disciplines are not under the same committee can make independent entries allowing me to concentrate on TRA & DMT.

Linda had very kindly sourced accommodation and travel expense budgets for the selected coaches but after lack of nominations and full understanding of requirement we did not proceed with this avenue.

Attached is a budget, authorised by John Wotherspoon for this event.

I was contacted by M. Freeman on 6th April advising that Andrew F. has not been able to coordinate the event due to work commitments and Michael has offered to help.

The final qualifiers together with details of payments were communicated to the 5 clubs that have qualifiers to this event.

BG have given me access to make the Regional entry which was done in time for the closing date last Friday 15th April 2016 at noon. Clubs made BACs payments to our account from which the entries have been paid using GymNET.

A leotard order has been processed and will be delivered directly to KTA for distribution to gymnasts.

I have nominated the following team:

Team Manager: Michael Freeman
DMT Judge: Fay Mitchell
TRA Judge: Michael Freeman
TRA Judge: Hayley Durnsford
TRA Judge: Carrie-Ann Williamson

Coaches: Andrew Freeman, Gill Palmer, Daneel Simpson, Mustafa Ozterk, Sophie Clift, Katie Drewett, Lucy McSweeney.

Until I receive confirmation from BG of the Judges selected for this event, we do not need to decide on the coach selection until 20th May when the final list has to be submitted for Coach accreditation passes.

**Competition updates and actions after last meeting**

1. All club certificates are sent directly to clubs on PDF files.
2. BG Photo policy poster is displayed at all competitions.
3. A request was sent out to clubs requesting Welfare Officer details, though this will now be offered with competition entries.
4. Budgets were sent to Sabrina Dunn 15th March 2016.

4.1 BD advised that budgets had been received by SD.
4.2 The NDP entry has been sent in.
4.3 The continuous changes needed to update the handbook are becoming very time consuming.
4.4 Kirsty Sweet is coordinating results, lists, etc on the computers at competitions which is ensuring the competitions run to time.
4.5 Organisation of the Regional Championships is in hand.

(c) **Judging:** LL provided a report prior to the meeting:

**COURSES:**

The Club Judge course of 19th & 26th March 2016 was full (16 places) with people waiting to get on the course. I was annoyed that someone phoned me at 8.30 on the morning of the first day to say she couldn’t get time off work to attend and that another person just didn’t show up. However, the remaining 14 all attended and all passed.
No other courses arranged at present but I have asked Mel for some dates for another Club course and also a County course as several people have expressed interest this.

The minimum age for a Club course has been reduced to 14 years. I was only made aware of this by someone from a London club who had been in touch with BG but it was confirmed by Mike Phillipson. BG has updated its courses page but not all criteria are listed (eg, experience required to take higher level courses). Mike Phillipson is now aware of this and will hopefully deal with it.

4.6 LL highlighted the minimum age for a Club Judge course now being 14 years.
4.7 LL is still awaiting course dates from Mel.

(d) Annual Budgets and Finance:
4.8 Online banking access of London Trampolining Accounts was discussed and SD will investigate and advise the committee.

5. Committee Issues
(a) Technical Assembly 25 May 2016:

5.1 The post of Chair of the committee is now the only elected one within the constitution. The relevant nomination form has been completed by JW for a further three year term. This form can be found on the LG website.

5.2 Reports and Accounts for London Trampolining, together with an agenda for the Technical Assembly, will be circulated to all London clubs, and will also be available on the LG website.

(b) Rohan Nichol Memorial Award
5.3 Three nominations were received:
   - Humberto Hernandez Perez (Hendon)
   - Brian Edwards (Coney Hall Cosmonauts)
   - Emma Collier (Queensmead).
   Brian Edwards was the successful candidate by a majority vote of committee members.

(c) Gary Halfteck Proposal was received. It was felt that Gary needed to clarify what his objectives are, together with his methodology. JW to follow up with Gary.

6. Any other business
(a) League Finals at the Velodrome, Velopark: AW advised that the League Finals would be held at the Velodrome on 26/27 November 2016. AW to put a list together of what help will be needed.

(b) Regional Finals: AF offered additional judges if needed, for the Regional Finals.

(c) Succession Planning:
6.1 Our committee should have at least a Chair, Treasurer and Secretary. Prior to the Technical Assembly on 25 May, JW will circulate to the current committee, a suggested model of
a revised committee.

6.2 Succession planning will be an agenda item for the next meeting.

7. Date and venue of next meeting:
(a) Technical Assembly: Wednesday, 25 May, 2016, at 7.00 pm at Harlington Sports Centre, followed by a Committee Meeting.
(b) Wednesday, 20 July, 2016, at 7.30 pm at Harlington Sports Centre.