

**Southern Regional Committee Meeting**  
**17<sup>th</sup> October 2010 10:00 am**  
**Andover GC, Salto Centre**

In Attendance: Biz Scales, Yasmin Stammers, Su Killeen, Helen Young, Emily Sanderson, Hayley Buckman, Val Brown, Jo Mills and Cristina Mitchell

Apologies: Lynda Tee, Alan Lavelle, Sarah Fry

Agenda Item	Key Factors	Next Steps
1. Minutes from last meeting	No matters arising	
2. Matters arising	None	
3. Reports		
Biz Scales – Chair report	Report presented and accounts discussed – no further actions required	
Val Brown – Welfare report	Val informed that the Child Protection proposed changes are still on hold and we will carry on with the CRBs, as in the past (CRB forms are now pink, not white). A note was made to make sure no cash is submitted with the forms. Biz suggested supporting the clubs with the renewal of the welfare courses.	Val to send out the BG recognised Safeguarding timetable of renewal qualifications
Helen Young – Development Report	Report presented – no further actions required	
Hayley Buckman – Hampshire Report	Report presented – no further actions required	
Emily Sanderson – Workforce Coordinator Report	<p>Biz suggested to run at least 1 UKCC course per year in every discipline (Team Gym, Aerobic, Rhythmic, MA, Pre-School), even if we would have to subsidise this.</p> <p>In order to assess the needs of tutors trained for each disciplines, we would need to find out from the technical committees the number of tutors needed</p>	<p>Emily to look into this, work out the finances and report back to the committee</p> <p>Emily to circulate a list of tutors and disciplines and to contact the technical committees to attain the exact need for tutors</p>
Cristina Mitchell – Regional Administrator Report	<p>CM explained how the PayPal works and the fee that the region would have to incur for each affiliation and it was agreed that a PayPal account as a method of payment for the regional affiliation is the way forward, along with the cheque option</p> <p>The online regional affiliation was also approved for all the Southern region clubs. The method of paying the regional affiliation via the counties will stay the same</p> <p>It was proposed to raise the regional affiliation to £16 to cover the cost of Pay Pal fees.</p> <p>The benefits of affiliating to the region need to be promoted better to our clubs. It was suggested to add to the benefits list the approximate amount that the clubs would save per year, if only 1 club member attends the regional courses</p>	<p>CM to implement the PayPal account and the online affiliation</p> <p>The new affiliation fee to be voted at the AGM in Dec</p> <p>Emily to provide Cristina with an estimate cost save for affiliated clubs and Cristina to email to the committee the benefits of affiliating document and collect new ideas</p>

Su Killeen - Aerobics	Report presented – no further actions required	
Biz Scales - Trampoline Report	Report presented – no further actions required	
Jo Mills – WA Report	Report presented – no further actions required	
4. AGM arrangements	<ul style="list-style-type: none"> <li>- AGM to take place in Andover on 12<sup>th</sup> Dec, 10:00am start</li> <li>- All technical committees to send electronically their annual reports to Cristina asap</li> <li>- Yasmin announced she would resign from the Vice-Chair role</li> <li>- Elections of officers: Chair, Treasurer and Vice-Chair</li> <li>- Proposed affiliation fee of £16 to be voted</li> </ul>	CM to contact Alan and confirm booking the venue
5. Club Conference	Club Conference will take place on 30 <sup>th</sup> Jan 2011, at Wavell School, Farnborough. Event promoted to the network, tutors confirmed, awaiting applications.	
6. Your Sport, Your Say	Session will take place on 7 <sup>th</sup> Nov in Marlow (Bucks). Yasmin to represent the region.	
7. Projected plans for 2011	<p>The funding proposal to support the implementation of the regional development plan for Jan-Dec 2011 was discussed:</p> <ol style="list-style-type: none"> <li>1. New club start up fund - £5,000 on a first come, first served basis – approved</li> <li>2. Club development fund – Max £10,000 – approved</li> <li>3. Gym Mark maintenance fund – approx 60 clubs, max £6,000 (previous proposal to support the clubs with the renewal of the welfare courses to be included within this amount) – approved</li> <li>4. Gym Mark achievement - £425 per club</li> <li>5. UKCC Level 1 and 2 coaching bursary – for regional courses only, with some exceptions; 1/club for Level 1 and 1/club for Level 2 and on a first come-first served basis – approved</li> <li>6. CSC funding – approved</li> <li>7. Rhythmic Coaches – approved</li> <li>8. Child protection – to be included within proposal no. 3</li> <li>9. New Logo competition - approved</li> </ol>	Make clubs aware of the plans, promote it at the conference, in newsletters, on website
8. Application for grants	<ol style="list-style-type: none"> <li>1. Travel expenses request from Michelle Rudge (Pinewood TeamGym) was referred back to the technical committee</li> <li>2. £500 for Harlequins towards emergency storage and hire facility was approved</li> <li>3. £100/head was approved for the southern region gymnasts that represent the GB tumbling team</li> <li>4. Su K.'s travel expense to the assessment session (which was cancelled) was approved to be supported by the region</li> <li>5. Application for grant from Jersey Club was not approved, as the club is not regionally affiliated</li> </ol>	
9. Regional Squads	Not able to discuss, as we were running out of time	
10. AOB	Mentor courses – free of charge only 1 per club	