

Acrobatic Gymnastics Technical Committee Technical Committee Coaching Panel

Terms of Reference

The UK has approximately 1000 Acrobatic coaches who are instrumental to the delivery of acrobatic gymnastics in our clubs and to providing a positive learning experience for all of our gymnasts. It is, therefore, vital that this key group is officially represented through an Acrobatic Technical Committee Coaching Panel (TCCP) that can shape and influence matters that impact them professionally and their gymnasts.

1. Purpose

The Acrobatic TCCP will work with and behalf of the Acrobatic Technical Committee (ATC) and be the point of contact for the BG Education Department in all matters regarding coach education and development.

2. Composition

The TCCP will consist of the following membership:

- an appointed Chair; and
- appointed members (a maximum of 4).

The Chair may from time to time invite other representatives to attend the TCCP meetings as necessary.

2.1 Terms of Membership of TCCP

The ATC will appoint the Chair and approve all members of the Acrobatic TCCP.

The term of office for all TCCP members will be for 1 year up to a maximum of 4 years to coincide with the ATC term and subject to an annual performance review by the ATC.

The composition of the TCCP will be based on a rolling replacement process to ensure regular new members and continuity of service.

2.2 Chair of the TCCP

The Chair of the TCCP will be appointed by the ATC and co-opted onto the ATC. The Chair will be appointed based on an agreed skill set, which will primarily include having:

- obtained a British Gymnastics High Performance Coaching qualification and be identified by their peers as a technical expert,
- a knowledge of coach education; and
- a passion for developing the coaching profession.

2.3 Membership of the TCCP

The members of the TCCP will be appointed by the ATC in conjunction with the Chair following an expression of interest. To ensure the needs of the entire acrobatic community



are reflected in the work of the TCCP, the membership will represent different levels of coaching expertise including, but not limited to those prescribed below:

- a Performance Coach with gymnasts regularly selected as part of the GBR Team,
- an active British Gymnastics Tutor,
- an active British Gymnastics Assessor; and
- a Club or Regional Coach with gymnasts regularly participating in the National Development Plan pathway.

All expressions of interest in membership must be supported by a reference from a member of the ATC a Regional Technical Committee or a Home Nation Committee.

All members of the TCCP need to be held in high regard by their discipline and seen as a technical expert.

All members of the TCCP must understand the international competition pathway and the National Development Plan participation frameworks for acrobatic gymnastics.

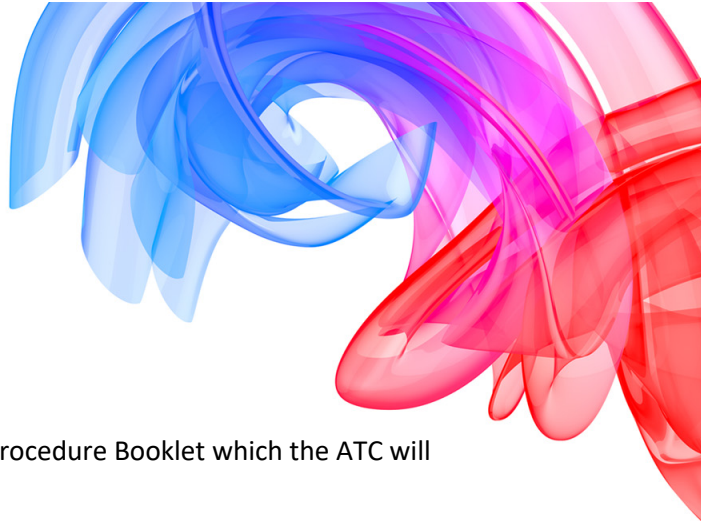
All TCCP members should have good communication skills; written and oral, and a willingness and ability to travel to meetings.

3. Responsibilities

To ensure that the TCCP has representation on a wide range of coaching issues it will be aligned to the ATC rather than any British Gymnastics Department but will have a close working relationship with the Coach Education Department.

The main responsibilities of the TCCP are to:

- provide advice and guidance on coach education and qualification requirements for BG competition pathway,
- be the acrobatic representative on the National Coach Education Panel (NCEP),
- support and develop the ATC coaching network,
- input into policies and procedures that impact the coaching profession,
- responsible for the development, monitoring, evaluating and advising on all discipline specific content within coaching courses and resources,
- advise on the selection criteria and appointment of tutors and assessors for course delivery within the discipline,
- provide expert knowledge on the development of 'interpersonal skills framework' to sit alongside the technical framework,
- facilitate and support the introduction and development of a mentoring framework for appropriate coaching levels,
- provide an input into future policy changes that impact on their profession, i.e., welfare policy,
- provide advice and guidance for any coaching specific queries from within the community,
- develop external networks to provide a broader support structure and development for coaches; and
- provide an input into the education strategy.



4. Operating & Reporting Procedure

The TCCP will be required to produce an Operating Procedure Booklet which the ATC will approve.

For the duration of their term in office the TCCP will be required to operate according to Operating Procedure Booklet agreed by the ATC at the start of their term of office.

The TCCP shall report the outcome of any responses to queries or recommendations through the Chair to the ATC.

Discussions and decisions taken by the TCCP must happen in a transparent and efficient way via the appropriate means of communication.

Any decisions circulated by email require an 80% majority support from all the TCCP members.

Any decisions at TCCP meetings will require an 80% majority of all those TCCP members present.

5. Meetings

In order to align with the professional commitments of the member's meetings will be conducted primarily online.

Officially the TCCP should meet 4 times a year. However, this may vary dependant on time of year/cycle and workload.

The ATC Chair or representative from the ATC will usually be present at any TCCP meetings.

Meeting agendas will be prepared by the Chair in conjunction with the ATC Chair and circulated to all members of the TCCP no later than a week before the meeting.

Minute taking will be rotated through the membership of the TCCP with the exception of the Chair.

Minutes of all meetings will be circulated to the ATC Chair within 2 weeks of the meeting.

A quorum of a minimum of 60% of the TCCP shall be required for all meetings.

In the absence of the Chair a Deputy will be appointed by the TCCP Chair.

6. Remuneration, Budget and spending authority

The Chair and membership of the TCCP are voluntary positions, but reasonable travel expenses will be paid for any face-to-face meetings however, these must be agreed in advance by the ATC Chair.

Any other expenses must be approved by the ATC Chair in line with annual budgets

For any designated work assigned by BG Education Department appropriate contract rates will apply in line with a contract for services.



Expression of Interest

Please complete the form below to apply to be a member of the Acrobatic TCCP and return it to the Chair of the Acrobatic Technical Committee by email melanie.sanders@british-gymnastics.org by **20th August 2021**.

Name:			
Club (if any):			
Region:			
Role:	Chair <input type="checkbox"/>	Member <input type="checkbox"/>	
Pre-requisites:	1. GDPR Awareness e-learning module 2. Data Security e-learning module 3. GDPR Implementation e-learning module 4. Level 2 Coaching Qualification (member) 5. HPC Coaching Qualification (Chair)		
Discipline Experience (please tick all that apply):	Knowledge of the Acrobatic NDP9 Experience of coaching at a developmental level Experience of coaching on the performance pathway/FIG level. Qualified as a BG tutor Qualified as BG Assessor		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Reason you are interested in the role:			

I understand that this is a volunteer role providing input to the Acrobatic Technical Committee. I have completed all the required BG e-learning courses and I have a full current BG membership.

Signed:.....Date:.....

All applications must be countersigned by a member of the ATC a Regional Technical Committee or a Home Nation Committee.

Signed:.....Date:.....

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